

STATEMENT OF REASON

The **Reduction Period From** and **To** dates show the period these pages of your letter are explaining.

Reason for Calculation


This is the reason the claim has been calculated.

Your **Weekly Income Details:** is any income declare on your form

Less Income Disregards:

The Government allows us to disregard, or ignore, part of your income. How much we can ignore is based on age, household, earnings, disabilities etc.

This letter is page 1 of 2 so the details on this page of the letter apply to the same **Reduction Period** as page 2 of 2, 12 Feb 2015 to 31 Mar 2015.


CITY AND COUNTY OF SWANSEA
DINAS A SIR ABERTAWE

COUNCIL TAX REDUCTION STATEMENT OF REASON
Please read the notes overleaf carefully. This also gives your appeal rights.

Mr Smith Swansea SA1	Claim Reference Council Tax Reference PIN Date Enquiries Workgroup	1122334 300991011 534840 24 Feb 2015 DD 01792 635353 TEAM 1
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Reduction Period From 12 Feb 2015 To 31 Mar 2015

REASON FOR CALCULATION: You Making A New Claim For Benefit
INCOME / EXPENSES / CAPITAL DETAILS USED

Weekly Income Details:

Mr Smith Master Smith	Claimant Non- Dependant	Earned Income Training Allowance	£130.42 £100.00
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Capital Details:

Mr Smith	Claimant	Post Office Accounts Bank Account	£0.00 £189.17
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Your reduction is calculated to 6 decimal places and this notification displays this to two decimal places

Weekly Income	
Earned Income	£130.42
Less Income Disregards	£5.00
TOTAL WEEKLY INCOME	£125.42

Capital	
Total Assessed Capital	£189.17

Living Allowance Amounts	
Single Claimant Personal Allowance	£72.40
TOTAL LIVING ALLOWANCE	£72.40

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YOU MUST TELL US IMMEDIATELY IF YOUR CIRCUMSTANCES CHANGE

DEPARTMENT OF FINANCE/ADRAN GYLLID
Civic Centre, Swansea, SA1 3SN Canolfan Ddinesig, Abertawe, SA1 4NR
Telephone/Teleffon 01792 635353 Facimile/Ffacsimile 01792 635895

This is your unique **claim reference** number.

This is your **Council Tax Account Reference** number.

Our **Customer Services** team telephone number.

Total Assessed capital – This is all the savings / investments declared on your application form.

Your **Total Living Allowance** is the amount of money the government says you and your family need per week to live on.



CITY AND COUNTY OF SWANSEA
DINAS A SIR ABERTAWA

COUNCIL TAX REDUCTION STATEMENT OF REASON
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Mr Smith
Swansea
SA1

Claim Reference
Council Tax Reference
PIN
Date
Enquiries
Workgroup

1122334
300991011

24 Feb 2015
DD 01792 635353
TEAM 1

Non-Dependant Deductions
TOTAL NON-DEPENDANT DEDUCTIONS £0.00

Relevant Non-dependant Percentage
CALCULATED NON_DEPENDANTS DEDUCTION 100.00
£0.00

How Your Reduction is Worked Out
Total Weekly Income £125.42
Less Total Living Allowance £72.40
Gives Excess Income £53.02

Relevant Percentage
% of Excess Income 20.00
Eligible Weekly Council Tax £10.60
Eligible Weekly Council Tax £14.21
Less Non Dependant Deductions £0.00
Less % of Excess Income £10.60
Gives Calculated Reduction £3.61
Relevant Capital Cutoff £16,000.00
GIVES AMOUNT OF CALCULATED REDUCTION £3.61

This is your unique **claim reference number.**

This is your **Council Tax Account Reference number.**

Our **Customer Services** team telephone number

Calculated Non-Dependant Deductions

This is the contribution that any adults who live with you, but who are not part of your benefit household, have to make towards your Council Tax.

Your Living Allowance is the amount the government says you should have per week to live on. Any income you have over the Living Allowance is **Excess Income.**

The **Relevant percentage** is the percentage of your excess income that you have to use to pay towards your Council Tax. 20% for Council Tax.

The **% of excess income** is the minimum amount of your excess income that you have to pay towards your Council Tax after the percentage has been worked out.

Your **Total Weekly Income** figure is your weekly income less any income disregards.

The Government allows us to disregard or ignore part of your income. How much we can ignore is based on age, household, earnings, disabilities etc.

Less Total Living Allowance:

Total Living Allowance is the amount of money the government says you and your family need per week to live on.

The **Eligible Weekly Council Tax** is the maximum amount we can pay after Council Tax discounts or exemptions have been applied.

Gives Amount of Calculated Reduction is the amount of Council Tax Reduction you have been awarded each week, for the period specified on your letter.