

Application to Transfer Ownership of Hackney Carriage

To be accompanied by a completed application form, a current insurance certificate and transfer fee.

PART 1: To be completed by existing owner

I the undersigned give notice that I have transferred the following vehicle as detailed below.

Vehicle Plate No _____ Registration No _____
Name _____
Address _____
Postcode _____
Date of Transfer _____
Signature _____

PART 2: To be completed by new owner

I the undersigned give notice that I have acquired the following vehicle as detailed below.

Vehicle Plate No _____ Registration No _____
Name _____
Address _____
Postcode _____
Date of Transfer _____
Signature _____

This form should be returned to:

Licensing Division, Civic Centre, Oystermouth Road, Swansea, SA1 3SN

The form should be returned **within 14 days of transfer of the vehicle** along with the appropriate fee. Failure to comply with these requirements is an offence under the Local Government (Miscellaneous Provisions) Act 1976

Swansea Council is the data controller for the personal information you provide on this form. Your information will be used to provide you with the service that you have requested and will not generally be used for any other purpose. Occasionally, your data may be shared legitimately with other departments of the Council if required to carry out their functions. We will not share your data with any third parties without your explicit consent unless we are required or permitted to do so by law.

Data protection law describes the legal basis for our processing your data as necessary for the performance of a contract. For further information about how Swansea Council uses your personal data, including your rights as a data subject, please see our corporate privacy notice at www.swansea.gov.uk/privacynotice.

Although the personal information you provide on this form is not published, please be aware that your name and the Vehicle Registration Mark of your licensed vehicle may be publicly disclosed if it is subject to a Freedom of Information request.